



SRI RAAJA RAAJAN

COLLEGE OF ENGINEERING AND TECHNOLOGY

(Approved by AICTE, New Delhi & Affiliated to Anna University)

146 /4B1, Amaravathi Village,
Amaravathipurur (Po.),
Karaikudi – 630 301.
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IQAC - Internal Quality Assurance Cell

RECORDED NOTES FOR THE IQAC MEETING - 5

VENUE: SEMINAR HALL

DATE: 08.05.2023

Date of Meeting: 04.05.2023

Agenda:

- Confirmation of Minutes of 4th IQAC Meeting
- Review of Criteria wise activities for NAAC – SSR

Members Present:

1. Dr. A.Elango, Principal - IQAC Chairperson
2. Dr. A.Andrew, HOD/Mech - IQAC Coordinator
3. Dr. S. Subbiah, Chairman – Management Representative
4. Dr. K.Senthamarai, Dean
5. Dr. K.Velmanirajan, Professor/Mechanical Engineering
6. Dr. R.Meena Devi, Chemistry
7. Dr. T.Subash, Professor/Civil
8. Dr. V.Sarathi, Professor /S&H
9. Dr. K.Muralibabu, Professor /ECE
10. Mrs. M. Vadivambal, Administrative Officer
11. Mrs. N.Rajeswari, HOD/EEE
12. Mr. V.MahalingaSuresh, AP/S&H
13. Mr. T.N.Balaji, HOD/ECE
14. Mrs. P.Sheeba, AP/EEE
15. Mrs. CK.Abinaya, AP/Civil
16. Mrs. S.Divya, AP/Civil

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17. Mrs. Nagammai, AP/EEE
18. Mrs. Ashwini, AP/S&H
19. Prof. R.Rajasekar, AP/Mech
20. Mr. S.Prem, AP/MECH
21. Mrs. K.IsabellaRani, AP/ECE
22. Mrs. P.Kavipriyadevi, AP/Civil
23. Mrs. S.Bharathimeenal, AP/CSE
24. Mrs. P.Geetha, AP/S&H
25. Mr. S.Arunakanth, BE (Alumni)
26. Selvi. N. Pavithra, ME (CSE)
27. Mr. K.Ravi, Layam Construction, Chennai.
28. Mr. M. Vasanthakumar, Business Unit Head, KaiDP, Chennai.

Principal welcomed all the stake holders of SRR CET IQAC for the fifth meeting of IQAC. He introduced the New IQAC Coordinator Dr. A.Andrew, HOD/Mechanical to the Members. He also discussed the progress of IQAC activities performed so far and insisted the need to complete the pending works on priority.

Action taken report of 4th IQAC meeting held on 09.03.2023:

Sl.NO.	Activities/tasks proposed	Action taken
1.	Both boys and Girls need to be given Sports facility. The playground facilities may be created for Girls.	Based on the College Management's approval the sports facilities provided. Separate playground started to the Girls.
2.	Students can be segregated as slow and fast learners and may be given special training	Special coaching to slow learners and extra care for fast learners and encouragement for co-curricular and extracurricular activities during after 4.00pm and holidays.

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3.	Efforts to improve the communication skills of the students and also to improve their Group discussion skills.	Training and Placement hours have been added in the regular class time table. Special classes are conducted by the Placement Officer.
4.	Research Group activities to be conducted throughout the semester.	More efforts are taken to carry out Innovative Projects throughout the year.

IQAC coordinator informed about the progress in preparation of Self Study Report (SSR). Criteria Coordinators are requested to complete and present the information in the prescribed format of NAAC. Due to administrative reasons, nominated coordinators were changed in Criteria III and IV.

S.No	Criteria	Process	Coordinators
1	Criteria I	Curricular Aspects	Dr. K.Senthamarai, Dean. Prof. S.Divya, AP/Civil Prof. Nagammai. AP/EEE
2	Criteria II	Teaching Learning and Evaluation	Dr. R.Meena Devi, Professor Chemistry Prof. Ashwini, AP/S&H Prof. R.Rajasekar, AP/Mech
3	Criteria III	Research, Innovations and Extension	Dr. A. Andrew, HOD/Mech. Prof. S.Prem, AP/MECH Prof. K.IsabellaRani, AP/ECE

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4	Criteria IV	Infrastructure and Learning Resources	Dr. K. Velmanirajan, Prof./Mech. Prof. P.Kavipriyadevi, AP/Civil Prof. Bharathimeenal, AP/CSE
5	Criteria V	Student Support and Progression	Dr. V.Sarathi, Professor /Agri. Prof. P.Geetha, AP/S&H Prof. N.Rajeswari, HOD/EEE
6	Criteria VI	Governance, Leadership and Management	Dr. T.Subash, AP/Civil, Prof. V. Mahalinga Suresh, AP/S&H Prof. T.N.Balaji, HOD/ECE
7	Criteria VII	Institutional Values and Best Practices	Dr.K.Muralibabu, AP/ECE Mrs.P.Sheeba AP/EEE, Mrs. CK.Abinaya, AP/Civil

Based on the presented information, it was observed that,

- Design and develop skill development course and value added course linked with industries, with whom the MOU is signed.
- Implementation of E-Governance steps in admission process.
- Applying various awards, recognitions, fellowships at state level, national and international level from recognized professional bodies.
- Alumni Association to be registered. Promoting Alumni interaction in the department level.

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- Initiative to set-up incubation center to be taken
 - Student Satisfaction Survey (SSS) on overall institutional performance.
 - List of Consultancy projects, number of clients and revenue generated List of patents and their status in detail
 - To schedule the Academic Plan of Actions for the academic year 2023-24 (Odd semester).

Principal appreciated all the IQAC members for the contribution and commitment for continual improvement of our quality management system.


08/05/23
IQAC CO-ORDINATOR


PRINCIPAL

Copy circulated to all IQAC members

- All Head of Departments
- SRRCET-website In-Charge
- File

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